MELROSE PLACE CRIME PREVENTION DISTRICT
BOARD OF COMMISSIONERS

Quarterly Meeting Minutes
Tuesday, October 8, 2024

Meeting time: 60 minutes.

Commissioners attending: David West, Cary Skaggs, Gerald Dean Scott, Joseph Powell III, Amy Pirtle

Absentees: Officer Lear, Max Martin, Alex Keys

Public Attendees, Heidi Guercio, Doretha Jackson, John Singleton.

Meeting called to order: 6:07 p.m.

Approval of Minutes for July 7, 2024
Motion for approval by Amy. Board approved unanimously in favor.

President's Report

Meeting days: The Board discussed possibly moving the day of the quarterly meeting. Gerald Dean Scott suggested to be open to other days. The board agreed that the meetings will remain the second Tuesday of the first month of each quarter of the year, pursuant to the bylaws.

2025 MPCPD Goals: Amy proposed public comment section at the beginning of each meeting. After debate by the board, it was determined that there would be a public comment period of 20 minutes at the beginning and 20 minutes at the end of each meeting.
> **Motion:** Joseph
> **Motion Second:** Gerald
> **In Favor:** Unanimous

Board of Commissioner appointments and upcoming elections: Amy proposed plan for advertising vacant positions on the crime prevention board.

    For any reelected, incumbent officials, Amy will not reach out unless a vacancy comes from within our board.

    For each new official, Any open positions on the MPCPD Board of Commissioners will be advertised to the neighborhood as a whole (most likely through the Melrose Civic Association newsletter but potentially through a mailing if there are a substantial number of openings) with a deadline of a couple of weeks. Once advertised and the response deadline has run, the President will then create a slate of interested individuals for the appointing official to choose from (though the official can appoint whomever they wish).

No Motion The Board had discussion about this proposal, but no action was taken

Treasurer's Report

Treasurer's Quarterly Report

- MPCPD Payroll for July: $4,680 for 126 hours (including 4 holiday pay hours) and management fee.
- MPCPD Payroll for August: $4,540 for 124 hours and management fee
- MPCPD Payroll for September: $4,645 for 127 hours and management fee

Discussion on budget for Fiscal Year 2025

Proposed FY 2025 Budget
a. Officer patrols $55,000.00
b. Southern University allocation (Flock license plate readers, social events, and survey/outreach) $10,000.00
c. Beautification improvements $5,000.00
d. Other initiatives (i.e. youth initiative, etc.) $5,000.00
e. City/Parish Fees $319.00
f. Postage/Printing $1,000.00
g. Website $420.00
h. Accounting fees $600.0
i. Supplies (checks) $40.00
j. Insurance $1,000.00
k. Total operating expenses $78,391.00

Amy opened the floor to public comment. No public comment.
Motion: Amy
Motion Second: David
In favor: Unanimous

New Business

Discussion and vote on grant expenditure awarded by Southern University

Proposal:

1. $10,000 total
   a. Security Technology
      i. 2 Flock License Plate Readers: $2,500 each plus up to $650 each for permitting and installation ($6,300 total)
   b. Social connectivity measures

        i. $1,000 for survey outreach
       ii. $2,700 for community events

Amy opened the floor to public comment. No public comment.

      Motion (to accept grant from SUBR): Amy
      Motion Second: Joseph
      In favor: Unanimous

      Motion (how to SUBR grant funding will be spent): Amy
      Motion Second: Cary
      In Favor: Unanimous

Announcements

- Reminder to commissioners that sexual harassment and ethics training are due by the end of the year. Failure to complete this can result in fines.
- LA Legislative Auditor (LLA) is holding training for local government officials online and in-person on October 23-24, 2024. More can be found on the LLA website.
- MPCPD Board of Commissioner elections for officers will be head at the next business meeting (TBA)

Adjourn at 7:07 p.m.