

**Board Resolution of the Board of Commissioners for the  
Melrose Place Crime Prevention District**

**Duly Passed on April 16, 2025**

**Setting forth the data access policy for electronic monitoring data obtained by license plate readers within the Melrose Place Crime Prevention District.**

RESOLVED:

1. The Board of Commissioners for the Melrose Place Crime Prevention District met on April 16, 2025 at a duly-noticed emergency Board meeting and approved this Board Resolution.
2. The Board adopts the following data access policy with regard to electronic monitoring data obtained by the license plate readers installed within the Melrose Place Crime Prevention District:
  - a. All electronic monitoring and data derived therefrom is for the sole use of Level-1 Louisiana Peace Officer Standards and Training Council (POST) certified peace officers for official law enforcement purposes. No member of the Districts Board of Commissioners, nor anyone outside of Level-1 Louisiana POST-certified peace officers for official law enforcement purposes shall have access to data from the license plate readers unless specified by the Board.
  - b. Data from the license plate readers shall be accessed only by Level-1 Louisiana POST-certified peace officers.
  - c. The managing officer of the Melrose Place Crime Prevention District may grant access to residents requesting data if there is an official law enforcement case incident or report number associated with the request. The managing officer shall notify the Board of all resident data access requests at the next regular quarterly Board meeting.
  - d. In the event of an emergency, the designated Board member of the Melrose Place Crime Prevention District Board of Commissioners may authorize the managing officer to give temporary access to data from the license plate readers. All emergency authorizations shall be reported to the Board at the next regular quarterly Board meeting.
  - e. The Board shall designate a Board member to access the Flock online system to view the monthly data snapshots provided by Flock Safety including the number of license plates read and the number of stolen or

wanted license plates read that appeared on the Federal Bureau of Investigation's National Crime Information Center (NCIC). This data shall be reported on by the designated Board member in the regular quarterly Board meetings.

- f. The vendor for the license plate readers shall comply with this policy.

Certified by Joseph Powell, Secretary of the Board of Commissioners for the Melrose Place Crime Prevention District:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date